

**UNAPPROVED  
MINUTES OF THE TM RURAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
February 25th, 2019**

President Greg Wirth called the regular meeting of the Board of Directors of TM Rural Water District to order at 7:00 P.M. on February 25th, 2019, meeting located at 110 North Main Street, Parker, SD, a quorum was present. Members present: Greg Wirth, Steve Knutson, Greg Nugteren, Curt Matthies, Rob Christiansen, Dennis M. Johnson and Dennis R. Johnson Also present: Jay Jorgensen Absent:

President Greg Wirth asked for any additions to the agenda.

It was moved by Dennis M. Johnson to approve the agenda as presented. Motion carried.

Greg Wirth asked the Board for any corrections or additions to the January 28<sup>th</sup>, 2019 Board Minutes.

Greg Nugteren reviewed the Treasurer's Report and the unpaid bills list.

It was moved by Steve Knutson to approve the consent agenda (approval of the January 28<sup>th</sup>, 2019 minutes, approve the Treasurer's Report and unpaid bills and ratify bills paid between previous and present Board meetings as presented). Motion carried.

Jay Jorgensen reported on the monthly operations of TM Rural Water District.

Jay Jorgensen informed the Board that requests for bids for the hay ground around the WTP had been mailed out to interested parties.

Jay Jorgensen informed the Board that Hydrotech will be on-site March 13th and 14th to install a 20" tee in the reclaim basin at the WTP.

Jay Jorgensen informed the Board that the Notice of Vacancy for Directors terms of office that are set to expire in 2019 was published in all local news papers the first two weeks in January 2019 and that petitions were made available to anyone interested in running for the open position. Only one petition was requested and filled out by Rob Christiansen. No election will be necessary for the open position.

Jay Jorgensen informed the Board that TM had sent out the annual Consumer Confidence report to all bulk users on the system and that individual water users will received their copy via the April issue of Quality on Tap.

Jay Jorgensen gave the Board an update on legislation that affects Rural Water Systems.

Jay Jorgensen informed the Board that rate increase letters had been sent out to all users on the system and provided the Board with feedback from some of the users.

Jay Jorgensen presented the Board with applications for water service from several potentially large water users in the southern half of the District.

Jay Jorgensen, Manager, updated the Board on the Hwy 18 Road Improvement and Pipeline Relocation Project running from US Hwy 81 east to I29.

Jay Jorgensen presented the Board with proposed Segregation of Duties Policies.

Motion by Rob Christiansen to approve/adopt both the Invoice Handling & Writing of Checks Process Policy and the Bank Reconciliation, Account Statement & Certificate of Deposit Interest Earnings Handling Process Policy as presented. Motion carried.

Jay Jorgensen reviewed with the Board the current Director Compensation Policy.

Motion by, Greg Nugteren to approve modifications to policy as presented. Motion carried.

Jay Jorgensen informed the Board that at the March Board Meeting of TM Rural Water District the Board will reorganize and that anyone wishing to nominate another Board Member for an Executive Position on the Board should contact a Nomination Committee member.

Jay Jorgensen informed the Board of a request from Leap Communications to place equipment on the Davis water tower in order to provide internet services to the town of Davis.

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Moved by Dennis M. Johnson that “the meeting be adjourned.” Motion carried.

The meeting adjourned at 9:00 P.M. Steve Knutson, Secretary.

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Date

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Secretary

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President