

**UNAPPROVED  
MINUTES OF THE TM RURAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
December 23<sup>rd</sup> 2019**

President Greg Wirth called the regular meeting of the Board of Directors of TM Rural Water District to order at 7:00 P.M. on December 23<sup>rd</sup>, 2019, meeting located at 110 North Main Avenue, Parker, SD, a quorum was present. Members present: Curt Matthies, Greg Nugteren, Dennis R. Johnson, Greg Wirth, Steve Knutson, Dennis M. Johnson and Rob Christiansen. Also present: Jay Jorgensen Absent:

President Greg Wirth asked for any additions to the agenda.

It was moved by Dennis M. Johnson, to approve the agenda as presented. Motion carried.

Greg Wirth asked the Board for any corrections or additions to the November 25<sup>th</sup>, 2019 Board Minutes.

Greg Nugteren reviewed the Treasurer's Report, unpaid bills list and the bills which were paid between the previous and present Board meetings.

It was moved by Curt Matthies, to approve the consent agenda (approval of the November 25<sup>th</sup>, 2019 minutes, approve the Treasurer's Report and unpaid bills and ratify bills paid between previous and present Board meetings as presented). Motion carried.

Motion by Dennis M. Johnson, to approve 4<sup>th</sup> Quarter Director's Vouchers. Motion carried.

Jay Jorgensen presented the Finance Committee report to the Board of Directors.

Jay Jorgensen reviewed the District's 2019 YTD Budget ending October 31st 2019.

Jay Jorgensen presented the Board with the Proposed Budget and forecasted Capital Expenditures for 2020 for TM Rural Water District.

Jay Jorgensen discussed water rates and minimums with the Board of Directors.

Jay Jorgensen informed the Board of the Finance Committee's recommendations for water rates and minimums for different user classes in the District.

Motion by Dennis M. Johnson, to approve the rate changes for specific user classes in the District as presented. Motion carried.

Jay Jorgensen informed the Board of the Finance Committee's recommendation to approve the 2020 Budget for TM Rural Water District.

It was moved by Curt Matthies, to approve the 2020 Budget for TM Rural Water District as recommended by the Finance Committee. Motion carried.

Jay Jorgensen reported on the monthly operations of TM Rural Water District.

Jay Jorgensen presented the Board with a request for donation from the Sioux Empire Water Festival that is held each year.

Motion by Dennis R. Johnson to make a donation of \$250.00 to the 2020 Sioux Empire Water Festival. Motion carried.

Jay Jorgensen presented the Board with the contracts for Water Treatment Chemicals, Lime, CO<sub>2</sub> and 12.5% Sodium Hypochlorite, for 2020.

Motion by Greg Nugteren, to approve Water Treatment Chemical Contracts, Lime from Pete Lien & Sons, CO<sub>2</sub> from Poet Ethanol Products of Scotland, SD and 12.5% Sodium Hypochlorite from Hawkins Water Treatment Group of Sioux Falls, SD for 2020. Motion carried.

Jay Jorgensen presented the Board with an engagement letter needed to enter into an agreement with Schoenfish & Company Inc. to complete a financial audit of TM Rural Water Districts 2019 financial records. Cost not to exceed, \$9,000.00.

Motion by Dennis R. Johnson, to enter into an agreement with Schoenfish & Company Inc. to complete a financial audit of TM Rural Water Districts 2019 financial records. Cost not to exceed, \$9,000.00. Motion carried.

Jay Jorgensen presented the Board with a proposed three year contract with the South Dakota Association of Rural Water Systems to provide Safety Training to District Employees.

Motion by Greg Nugteren to approve a three year contract with SDARWS to provide safety training to District personnel. Motion carried.

Jay Jorgensen informed the Board that a settlement check had been received from Glatfelter Insurance for damage done by lightning earlier in the year.

Jay Jorgensen, Manager, informed the Board that it was time once again for the TM Board of Directors to declare vacancies on the TM Board due to the expiration of terms of office for Dennis M. Johnson (Division I), Curt Matthies (Division II) and Greg Wirth (Division III)

Motion by Steve Knutson, to declare vacancies on the TM Rural Water District Board of Directors due to expiration of the present term of office for Dennis M. Johnson (Division I), Curt Matthies (Division II) and Greg Wirth (Division III) with notice to be published in the local papers during the first two weeks of January 2020. Motion carried.

Jay Jorgensen, Manager, presented the Board with the 2020 TM Rural Water District Board Meeting Schedule.

Motion by Rob Christiansen, to approve the 2020 TM Rural Water District Board Meeting Schedule as presented. Motion carried.

Jay Jorgensen, Manager, discussed the 2013 Bond Issue Reserve fund with the Board and informed them that TM has the ability to reduce the amount of this reserve on a yearly basis.

Motion by Curt Matthies, to transfer \$58,500.00 from the 2013 Bond Issue Reserve Fund to Unobligated funds due to the reduction in principle owed by the District on the 2013 Refinancing Bond Issue. Motion carried.

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Moved by, Dennis M. Johnson that “the meeting be adjourned.” Motion carried.

The meeting adjourned at 8:16 P.M. Steve Knutson, Secretary.

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Date

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Secretary

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Vice-President