

**UNAPPROVED
MINUTES OF THE TM RURAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
December 17th 2018**

President Greg Wirth called the regular meeting of the Board of Directors of TM Rural Water District to order at 7:00 P.M. on December 17th, 2018, meeting located at 110 North Main Avenue, Parker, SD, a quorum was present. Members present: Curt Matthies, Greg Nugteren, Dennis R. Johnson, Greg Wirth, Steve Knutson, Dennis M. Johnson and Rob Christiansen. Also present: Jay Jorgensen Absent:

President Greg Wirth asked for any additions to the agenda.

It was moved by Dennis M. Johnson, to approve the agenda as presented. Motion carried.

Greg Wirth asked the Board for any corrections or additions to the November 5th, 2018 Board Minutes.

Greg Nugteren reviewed the Treasurer's Report, unpaid bills list and the bills which were paid between the previous and present Board meetings .

It was moved by Curt Matthies, to approve the consent agenda (approval of the November 5th, 2018 minutes, approve the Treasurer's Report and unpaid bills and ratify bills paid between previous and present Board meetings as presented). Motion carried.

Motion by Dennis M. Johnson, to approve 4th Quarter Director's Vouchers. Motion carried.

Motion by Curt Matthies, to go into Executive Session to discuss personnel issues at 7:05 P.M.. Motion carried.

The TM Board of Directors came out of Executive Session at 7:11 P.M.

Motion by Curt Matthies, to approve wage adjustment for the General Manager for 2019 as recommended by the Personnel Committee. Motion carried.

Motion by Rob Christiansen, to renew the Manager's Employment Agreement with TM Rural Water District. Motion carried.

Jay Jorgensen presented the Finance Committee report to the Board of Directors.

Jay Jorgensen reviewed the District's 2018 YTD Budget ending October 31st 2018.

Jay Jorgensen presented the Board with the Proposed Budget and forecasted Capital Expenditures for 2019 for TM Rural Water District.

Jay Jorgensen discussed water rates and minimums with the Board of Directors.

Greg Nugteren informed the Board of the Finance Committee's recommendations for water rates and minimums for different user classes in the District.

Motion by Rob Christiansen, to approve the rate and minimum changes for the different user classes in the District as presented. Motion carried.

Greg Nugteren informed the Board of the Finance Committee's recommendation to approve the 2019 Budget for TM Rural Water District.

It was moved by Dennis M. Johnson, to approve the 2019 Budget for TM Rural Water District as presented by the Finance Committee. Motion carried.

Jay Jorgensen reported on the monthly operations of TM Rural Water District.

Jay Jorgensen presented the Board with an Amended and Restated Water Supply Agreement with the City of Parker.

Motion by Steve Knutson, to approve Amended and Restated Water Supply Agreement with the City of Parker. Motion carried.

Jay Jorgensen presented the Board with the contracts for Water Treatment Chemicals, CO2 and 12.5% Sodium Hypochlorite, for 2019.

Motion by Dennis R. Johnson, to approve Water Treatment Chemical Contracts, CO2 from Poet Ethanol Products of Scotland, SD and 12.5% Sodium Hypochlorite from Hawkins Water Treatment Group of Sioux Falls, SD for 2019. Motion carried.

Jay Jorgensen presented the Board with an engagement letter needed to enter into an agreement with Schoenfish & Company Inc. to complete a financial audit of TM Rural Water Districts 2018 financial records. Cost not to exceed, \$8,700.00.

Motion by Greg Nugteren, to enter into an agreement with Schoenfish & Company Inc. to complete a financial audit of TM Rural Water Districts 2018 financial records. Cost not to exceed, \$8,700.00. Motion carried.

Jay Jorgensen presented the Board with a Proposed By-Law Change for TM Rural Water District with regards to the size of TM Rural Water District Committees.

Motion by Curt Matthies, to amend TM Rural Water District By-Law Article VII - Committees, Part C.c. as presented effective December 17, 2018. Motion carried.

Jay Jorgensen, Manager, informed the Board that it was time once again for the TM Board of Directors to declare a vacancy on the Board due to the expiration of term of office for Rob Christiansen (Division III).

Motion by Greg Nugteren, to declare a vacancy on the TM Rural Water District Board of Directors due to expiration of the present term of office for Rob Christiansen (Division III) with notice to be published in the local papers during the first two weeks of January 2019. Motion carried.

Jay Jorgensen, Manager, presented the Board with the 2019 TM Rural Water District Board Meeting Schedule.

Motion by Dennis R. Johnson, to approve the 2019 TM Rural Water District Board Meeting Schedule as presented. Motion carried.

Jay Jorgensen, Manager, discussed the 2013 Bond Issue Reserve fund with the Board and informed them that TM has the ability to reduce the amount of this reserve on a yearly basis.

Motion by Curt Matthies, to transfer \$57,500.00 from the 2013 Bond Issue Reserve Fund to Unobligated funds due to the reduction in principle owed by the District on the 2013 Refinancing Bond Issue. Motion carried.

Jay Jorgensen, Manager informed the Board of the need to select two Delegates and two Alternates to represent TM Rural Water District at the 44th Annual SD Rural Water Technical Seminar in Pierre on January 8th 2019.

Motion by Dennis M. Johnson to appoint Greg Nugteren and Dennis R. Johnson as Delegates representing TM Rural Water District at the 44th Annual SD Rural Water Technical Seminar and to appoint Dennis M. Johnson and Greg Wirth as Alternates. Motion carried.

Moved by, Dennis M. Johnson that “the meeting be adjourned.” Motion carried.

The meeting adjourned at 8:37 P.M. Steve Knutson, Secretary.

Date

Secretary

Vice-President